



# Fantasy of the Lakes Renaissance Festival

PO Box 492  
Lindstrom, MN 55045

## 2024 Vendor Application

Our 7<sup>th</sup> annual Festival will be held on **Saturday, May 18, 10:00 am to 6:00 pm CST and Sunday, May 19, 2024, 10:00 am to 5:00 pm CST**, and will proceed regardless of weather conditions, this means rain or shine. All Vendors are encouraged to be prepared for varying weather conditions. Especially on the Beach Park peninsula :: **expect wind.**

All Vendors wishing to participate in Fantasy of the Lakes Renaissance Festival should read the following Vendor Terms, fill out the Vendor Application, and mail or email your application to:

**Fantasy of the Lakes, PO Box 492 Lindstrom, MN 55045** email; [director@larfmn.com](mailto:director@larfmn.com)

### Important Dates:

- Vendor Application Early Bird Discount of \$20 if postmarked no later than: **November 15, 2023**
- Vendor Application for Community members of Chisago County \$10 discount
- We will notify Early Bird Vendors accepted to participate in the Faire via email beginning: **November 15, 2023**
- Vendor Cancellation deadline to obtain booth fee refund: **February 19, 2024**
- Food and Beverage Vendors contact the Minnesota Health Department by **April 15, 2024**, to check for any changes in permit requirements.
- Check in and Setup: **Friday, May 17, 2024 9AM to 7PM**
- No Vendor Applications accepted after **April 15, 2024**
- **All Applications must be Mailed via USPS. NO ACCEPTIONS**
- All Cast Rehearsal/Information Day:

BEACH PARK 12505 Newell Ave, Lindstrom, MN 55045-0492, **Saturday, May 11, 2024, 1:00 PM**

### Sales Tax:

Vendors must have a Minnesota Sales Tax I.D. Visit the Minnesota Dept. of Revenue at <https://www.mndor.state.mn.us/tp/eservices/?link=NewBusinessReg>

### Insurance:

General Liability Insurance coverage of at least One Million Dollars (\$1,000,000) is required, A certificate of insurance as proof of insurance will be required after vendor acceptance. A moderately priced rider policy may be available through our insurance provider for the festival dates. If you require a rider policy, please contact us for more information. **Act Insurance, 844.520.6991**, <https://www.actinsurance.com/>

### Identification:

Prior to participation in The Festival, all accepted Vendors will be issued a vendor badge. This will allow you to be identified by other participants, obtain discounts, and be allowed on the festival site during off hours. Please send us a clear color close up face photo, for each person listed on application, in digital form for your ID badge keep image small please.

### Food Vendors:

We require that all food vendors meet NSF, State of Minnesota, and Chisago County health regulations for outdoor events. <https://mfma.org/resources/Documents/Tax%20Forms/st19.pdf> for ST19 forms

### Product and Photographs:

Clear photographs are required for product type to be sold, plus costumes and booth. Vendor acceptance will be based primarily on the artisan's quality, choice of materials, and authenticity. We will review any listed website in addition to submitted photos. Please note products made from crafter kits, etc. will not be approved.

### Demonstrations:

Artisans are encouraged to demonstrate their crafts. Please, explain your demo and the space you require. Demo space is available at no charge. Please contact us as demo space is limited.



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**Booths:**

The festival is held on a wide open area including the Beach Park is a primitive type site which covers about 4 acres on the Lake. We provide only the ground space; all booths, displays, signs, and equipment to set up are your responsibility and must be non-permanent structures. Electrical power is provided and is not allowed at vendor booths except Food Vendors and exceptions approved by board. If you do need power, we will allow for a small price of \$20.00 and must have its own proper outlet hookups.

Booths must try to be of a festival period appearance such as a pavilion, marquee, canopy, stand, or cart. A space of 1 foot around each booth is allowed for ropes and stakes, there may be some overlap between booths. A period style sign is required indicating the booth business name. It should be made of wood, fabric, or another natural period material. Plastic, cardboard, or magnetic signs are **NOT** accepted. A clear photograph and description of the decorations are required. Booths using pop-up style, arches, or screen tent type shelters **MUST** be decorated to conceal modern materials and logos.

Setup is to be complete by 8:30pm Friday, May 17, 2024. After 9pm on Friday, the Festival grounds are closed by Security and all vendors must leave until 6 am Saturday morning. Vendors must stay set up until **6pm on Saturday and 5pm on Sunday**. Booth takedowns can begin after the close of the festival. **NO** vehicles are allowed in **before 6:15 pm Saturday and 5:15 pm Sunday**.

Every booth should be ready for inspection prior to, and during the Fair for compliance with the guidelines.

**Costumes:**

The festival covers a modestly broad Fantasy Era of all historic range. To provide an old-world feel, we require that all vendors wear some type of period clothing. Costumes may be Fantasy, Celtic, Medieval, Renaissance, Swedish or Historically Fanciful within reason. Cell phones and modern watches are allowed but **MUST** be concealed from patrons' view during event hours.

**Weapons:**

Due to varying state laws regarding the carrying of weapons, we **DO NOT** allow any type of guns. Bows and blades must be peace tied unless used for performance or demonstrations. Whether concealed or otherwise at the festival grounds other than those stated herein. Persons found violating this rule will be asked to withdraw from The Festival immediately. We **DO** allow bladed weapons and longbows of historical significance for appearance only! All weapons must be sheathed, and peace bound at **ALL** times to provide protection to our participants and patrons.

Vendors selling bladed weapons may show them inside the designated vendor space and are responsible for the proper handling of these items. **ALL** bladed weapons sold at the Fair must be peace tied at the time of the sale. This is still to be determined on site location.

**Garbage:**

Garbage containers will be at convenient locations around the site. **ALL** vendors are required to clean up after themselves during and immediately after the event, as the containers are emptied that night. Failure to do so will be taken into consideration during future applications.

**Smoking and Electronic Devices:**

The smoking of cigarettes and cigars by vendors must be in the designated break area only. Pipe smoking is allowed if the pipe has a period appearance. All other smoking in front of our patrons is **NOT** acceptable.

Cell phones, personal computers, etc. used for transaction processing are allowed, however they **must be concealed** from the patron's view. **Talking on cell phones in front of patrons is not acceptable.** We recommend that all cell phones be set to silent mode and used outside of the patron's view.

**Pet Policy:**

While we may have animals at the festival for assorted reasons, we **DO** allow pets or animals of most kinds on the festival grounds, other than those approved for participating or disability needed in the festival. Patron's must sign in their pet information at the front gate.



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**Indemnification:**

*I understand that I am participating in Fantasy of the Lakes Renaissance Festival under the terms established and set forth within this Vendor Application and other information provided as a Vendor. I therefore agree to indemnify and hold harmless now or later Lindstrom's Fantasy of the lakes and the FOTL Management from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Fantasy of the lakes and the FOTL Management that result from the acts or omissions of myself and/or my employees, agents, or representatives.*

**2024 Vendor Application**

**Name, Company, and Contact Information**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

MN Tax ID #: \_\_\_\_\_

Liability Insurance Is Required!      Company Name: \_\_\_\_\_

	Please list all products and a brief description	Price Range
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____

Demonstrations are encouraged. Extra space may be provided at no cost. Please describe your demonstration, if any.

\_\_\_\_\_

\_\_\_\_\_



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Names of Employees. Maximum 4 badges per 10x10 space.

1. _____ 2. _____ 3. _____	4. _____ 5. _____ 6. _____
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Do you provide discounts to other Festival participants? If so, what percentage? %

May we use your name, descriptions, images, and product photos for promotions and publicity?

## 2024 Vendor Application

Food and Beverage Vendor Fees	Merchandise Vendor Fees
<input type="checkbox"/> Discount of \$20 if sent before November 15, 2023  The fee is \$1.15 per square foot of tent space. Minimum Fee = \$100.00 Chisago County Community member \$10.00 Discount <input type="checkbox"/> 10x10 Site for Food Vendor Booth = \$115.00 <input type="checkbox"/> 12x12 Site for Food Vendor Booth = \$165.60 <input type="checkbox"/> 15x15 Site for Food Vendor Booth = \$258.75  Other: <input type="checkbox"/> Size W _____ x D _____ x \$1.15/sq ft = \$ _____	<input type="checkbox"/> Discount of \$20 if sent before November 15, 2023  The fee is \$0.75 per square foot of tent space. Minimum Fee = \$75.00 Chisago County Community member \$10.00 <input type="checkbox"/> 10x10 Vendor Booth Space = \$75.00 <input type="checkbox"/> 12x12 Vendor Booth Space = \$108.00 <input type="checkbox"/> 15x15 Vendor Booth Space = \$168.75  Other: <input type="checkbox"/> Size W _____ x D _____ x \$0.75/sq ft = \$ _____

Food or Merchandise Vendors Power – 120 volt outlet (20 amp) = \$20.00 each x \_\_\_\_\_ power circuits = \$

Food Vendors Power Only – 240 volt outlet (30 amp) = \$30.00 each x \_\_\_\_\_ power circuits = \$



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Please make the check or M.O. payable to: **Fantasy of the Lakes**. This application will be considered only if **completed in full and accompanied by product, costume, and tent photos, ID photos, and a check or money order for the amount indicated under Vendor Fees and/or power. Returned checks are subject to a \$30.00 returned check fee. Subtract \$20 discount from total only if you are mailing the payment before November 15, 2023.**  
**Mail to: Fantasy of the Lakes, PO Box 492, Lindstrom, MN 55045-0492**

Total Enclosed  
 \$

Comments, Special Requests, and Suggestions.

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I have read and understand the Vendor application; its Terms, Liabilities, and My Responsibilities, and agree to the rules and guidelines set forth within the Fantasy of the Lakes Council as well as the *Fantasy of the Lakes Renaissance Festival*.

Vendor Signature: \_\_\_\_\_  
 FOTL Authorized: \_\_\_\_\_

Title: \_\_\_\_\_  
 Title: \_\_\_\_\_

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_